

Document checklist

1. Identity (all applicants, minimum 3 documents)

- Certified copy of biography page of passport
- Certified copies of at least **two (2)** other official identity documents including one official photo bearing ID such as:
 - Birth certificate
 - Australian visa or Immicard
 - Driver license or ID card issued by country of citizenship
- *If applicable*, certified copy of evidence of name change

2. Qualifications (if applicable)

- Certified copy of qualification award certificate (or letter of completion) showing the completion or award date
- Certified copy of transcript of results
- Evidence of vocational placement/practical training

3. Industry experience (if applicable)

- Official position descriptions for relevant work experience. Applicants must provide this evidence for all work experience claims made in the application.
- Letter from employer (also known as a statement of service) showing details of the position including title, employment type (full-time, part-time, or casual), hours per week, and start and end dates. This letter must be dated. Applicants must provide this evidence for all work experience claims made in the application.
- Current CV/resume including 2 referees with current contact details, one of whom must have been your workplace supervisor

4. Industry currency

- Evidence of your relevant qualification with issue date within the last 4 years **or**
- Letter from employer (also known as a statement of service) showing minimum 3 months of relevant work experience within the last 18 months **and** official position description for the industry experience

5. Agent authorisation

- If appointing a migration agent, a signed [Agent-authorisation-form](#)

6. Other supporting documents

- *If applicable*, evidence of professional registration/membership in your country of training or a country you have worked in. Evidence can include a certified copy of registration certificate or an online registration verification number

Please note:

If an original document is not written in English, you must provide an English translation along with certified copies of the originals.

ACWA reserves the right to seek additional evidence to support or supplement claims. This may include copies of salary pay slips, bank account statements or a third-party verification.

How to lodge an application

ACWA is now accepting skills assessment applications for Aged or Disabled Carer ANZSCO 423111.

The fee for skills assessment (Aged or Disabled Carer ANZSCO 423111) is \$595.